

**MIDDLE SCHOOL  
ADMISSIONS  
Spring 2016**

**Spruce Street School**

# AGENDA

- **Student Eligibility**
- **Matching Process**
- **Student Choices on Application**
- **Admissions Priorities**
- **Admissions Methods**
- **Seat Availability**
- **Filling Out the Application**
- **Application Timeline**
- **Stay Connected**



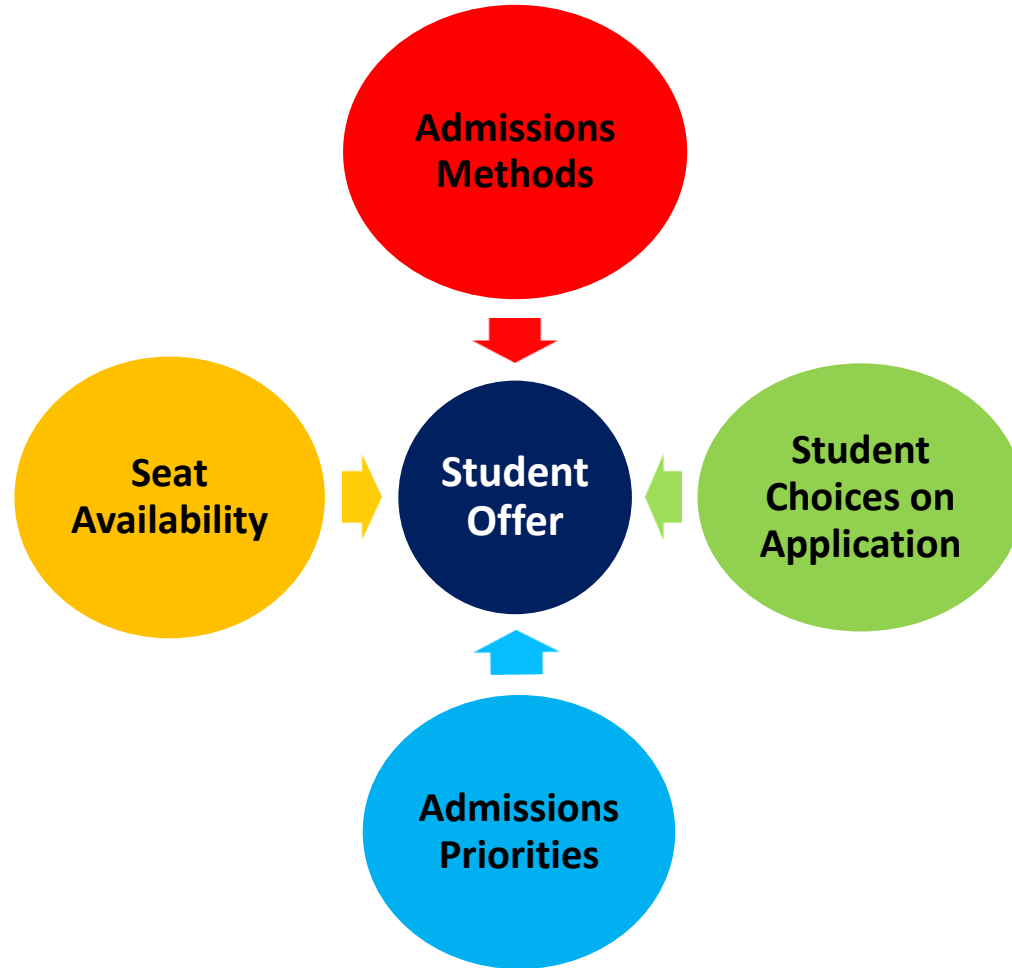
# STUDENT ELIGIBILITY

## **Eligibility to middle school is based on Chancellor's Regulation A-101.**

- **Students may apply to schools in the district to which they are zoned for middle school.**
- **Students who attend fifth grade in a different district from the one where they are zoned to middle school are eligible to apply to schools in both districts.**
- **Students may apply to boroughwide schools, citywide schools, or schools with multiple district eligibilities.**
- **Any schools for which you are eligible will be printed on your application.**



# MATCHING PROCESS



# STUDENT CHOICES ON APPLICATION

- The middle school application has each student's customized middle school choices printed on it in advance. All of the schools that you can apply to will be listed on your application.
- Students should rank the schools in order starting with the one they most want to attend.
- Students will receive one offer.
- Schools that run their own application process (school-based application schools) and charter schools will **NOT** show up on the middle school application.



# ADMISSIONS PRIORITIES

**EXAMPLE** (found on each school page of the *2016 NYC Middle School Directory*):

**Admissions Priorities and Programs**

**Admissions Priorities**

**Programs with different priorities**

- For K002M: Open to students and residents of District 17
- For K002U:

**Multiple levels of priorities for each program**

1. Priority to students residing in the zone
2. Then to students and residents of District 17

- If you don't fall into any of the priority groups, you are **not eligible** to apply to the program. The program will not show up on your application.
- There is **no sibling priority** for middle school.



# ADMISSIONS PRIORITIES

- **Priority to Zone:** Zoned middle schools will continue to grant priority to students who reside in the zone.
- **Priority to Continuing Fifth Grade Students:** K-8 schools offer priority to continuing fifth graders.
- You do not need to rank your zoned or continuing school first on your application to keep your priority.
- However, if you match to a higher choice on your application, you will not be considered for your zoned or continuing school.
- A zoned school or K-8 school option should be ranked **AFTER** any programs for which the student wants to be considered **MORE** than the zoned or continuing school.



# ADMISSIONS METHODS

- **Unscreened:** Random lottery selection process.
- **Limited Unscreened:** Priority to students who attend and sign in at an information session, school tour, or open house event or who visit the school's exhibit at the Middle School Fair.
- **Zoned:** Open to students in the zoned area.
- **Talent Test:**
  - For I.S. 239 Mark Twain and District 21 schools only.
  - Students are admitted in descending order of their scores on talent tests taken at I.S. 239 Mark Twain.

A chart of Admissions Methods is on Page 4 of the 2016 NYC Middle School Directory





# ADMISSIONS METHODS

- **Composite Score:** Students are admitted in descending order of a score comprised of four or five of the following criteria:
  - Attendance
  - Final Fourth Grade Report Card
  - New York State ELA and Math Exams
  - Academic and Personal Behaviors
  - Punctuality
- Review the 2016 NYC Middle School Directory to see how each school weighs the different criteria.
- Schools do not interview students or require any other information or assessment.



# ADMISSIONS METHODS

- **Screened**

- Schools rank students based on a range of criteria.
- Schools may also ask students to complete an academic or performance assessment.
- **State Law:** “[N]o school district shall make any student promotion or placement decisions based solely or primarily on student performance on the state administered standardized English Language Arts and Mathematics assessments for grades three through eight.”



# ADMISSIONS METHODS

## Admissions Priorities and Programs

### Admissions Priorities

1. For **K061A & K061M**: Open to students and residents of District 17
2. For **K061U**:
  - a. Priority to students residing in the zone
  - b. Then to students and residents of District 17

Program Name	Code	Admissions Method	2015 Seats	2014 Applicants
<b>Britou-Moore Academy</b>	<b>K061A</b>	Composite Score	60	309
<b>Students will be selected for this program based on the following criteria:</b> <ul style="list-style-type: none"> <li>• Attendance: 10%</li> <li>• Final 4<sup>th</sup> grade report card: 40%</li> <li>• New York State ELA Exam: 20%</li> <li>• New York State Math Exam: 20%</li> <li>• Academic and Personal Behaviors: 10%</li> </ul>				
<b>Apex Academy of Achievers</b>	<b>K061M</b>	Screened	90	300
<b>Selection Criteria:</b> <ul style="list-style-type: none"> <li>• New York State ELA and Math Exams</li> <li>• Attendance &amp; Punctuality</li> <li>• Final 4<sup>th</sup> Grade Report Card</li> </ul>				
<b>Dr. Gladstone H. Atwell (M.S. 61)</b>	<b>K061U</b>	Unscreened	118	294
<b>Selection Criteria:</b> Students who apply to this program will be randomly selected within the priority groups listed above.				



# SEAT AVAILABILITY

## How does seat availability affect the offer?

- Review the number of seats in a program last year to get a sense of availability. (Available in the 2016 NYC Middle School Directory.)
- Demand (the number of applicants per seat) will affect your likelihood of being matched.
- Listing only programs with high demand will **DECREASE** your chance of receiving an offer.
- Listing programs with low demand will **INCREASE** your chance of receiving an offer.

## EXAMPLES


Program with Higher Demand	
2014 Seats	2014 Applicants
150	1,170

Program with Lower Demand	
2014 Seats	2014 Applicants
150	250



# FILLING OUT THE APPLICATION



**2016 APPLICATION FOR  
ADMISSION TO MIDDLE SCHOOL**

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**1 STUDENT INFORMATION**  
Parent/Student: Please review the information below carefully. Contact personnel at your current school to update information on this page.

Student Name	Student ID #	Date of Birth	Gender
Home Address	Apt.#	Borough	Zip Code
Local Zoned Middle School			
Parent/Guardian Name	Telephone		

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**2 ACADEMIC INFORMATION**  
Parent/Student: Please review the information below carefully. Contact personnel at your current school to update information on this page.

Current Grade	Official Class	Current School
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Standardized Tests:

ELA:		
Test Date:	Score:	Level:
MATH:		
Test Date:	Score:	Level:

Entitled to Special Education Services:

Entitled to Bilingual/ESL Services:

NYSESLAT Test Date:	Level:
Years in English Language School:	Home Language:

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**3 ACADEMIC ASSESSMENT – FOR SCHOOL USE ONLY**  
Middle School Liaison: This section will be pre-populated with the student's academic information from STARS.

1) Please verify that the student biographical information (e.g. address) and the student attendance are updated in ATS.  
2) Please verify that the final June 2015 report card grades and academic and personal behaviors are correct in STARS.

Attendance in ATS:	Days Absent:	Days Late:
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Extenuating circumstances for absence and lateness?  Yes  No

If Yes, please check all that apply:  Due to Illness  Due to Family Circumstances  Lateness Excused

Course Name	Grade	ACADEMIC AND PERSONAL BEHAVIORS	Grade
Math		Academic and Personal Behaviors Competency	
English Language Arts		Manages time and consistently demonstrates effort to independently achieve goals	
Social Studies		Works in an organized manner	
Science		Persists through challenges to complete a task by trying different strategies	
Cluster		Asks for help when needed	
Cluster		Respects school rules and works well in the school community	

**SECTION 1:** Any changes to student information must be updated at the student's elementary school.



# FILLING OUT THE APPLICATION

## 5 MIDDLE SCHOOL OPTIONS

Parent/Student: Please read the instructions below carefully before completing your application.

- The schools for which your child is eligible to apply are pre-printed on this application.
- Rank your school/program choices in preference order by placing a number in the box next to each school/program. Please see the sample below for how to rank the schools listed on this application. Write "1" next to the school/program that you want your child to attend most, "2" next to your second choice, "3" next to your third choice, and so on.
- After completing the rank order, the parent/guardian must sign and date Section 6, "Parent/Guardian Name & Signature."
- Any student who does not receive an offer to attend one of the schools ranked on his or her middle school application will receive a placement in either: (1) the district where the student attends public elementary school; or (2) the district to which the student is zoned to attend middle school.

Choice Number	District	Program Code	School Name/Program Name
2	1	M378L	School for Global Leaders
3	21	K239CM	Mark Twain (I.S. 239) Magnet Program - Computer/Math
1	21	K239VO	Mark Twain (I.S. 239) Magnet Program - Vocal
	1	M292S	Henry Street School for International Studies
4	1	M140S	The Nathan Straus Preparatory School of Humanities (P.S. 140)
	1	M301S	Technology, Arts, and Sciences Studio

Choice Number	District	Program Code	School Name/Program Name

**SECTION 5: Directions and sample followed by your customized choices.**

## SECTION 6: Parent/Guardian Signature

### 6 PARENT/GUARDIAN NAME & SIGNATURE

Applications must be signed and dated.

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

# APPLICATION TIMELINE—FALL 2016

## SEPTEMBER

- 2016 NYC Middle School Directories distributed.
- Request for Testing (RFT) forms available for Talent Testing.

## OCTOBER

RFT Forms due back to your guidance counselor.

## NOVEMBER

Middle School applications given out.

## THROUGHOUT THE FALL

- School-Based Open Houses, Tours, and Events
- Remember to sign in at any school with a Limited Unscreened Program.

## December

Middle School applications due to your elementary school.



# APPLICATION TIMELINE—SPRING 2017

**WINTER**  
District 21 /  
Mark Twain  
testing

**JANUARY-  
FEBRUARY**  
Screened  
School  
interviews and  
testing

**MARCH**  
New schools  
round

**APRIL**  
Notification  
letters sent

**JUNE**  
Appeals  
round



# HOW CAN WE HELP

**In the Fall of 5<sup>th</sup> grade we will hold another meeting to go over any additional information you might need to help you through the process**

**Our website includes lots of useful information about the application process**

**You can schedule a meeting with Sarah before submitting your application if you need additional help or have questions.**



# STAY CONNECTED

- **Get Middle School Admissions Resources (2016 NYC Middle School Directory)**
  - [nyc.gov/schools/middleschool](http://nyc.gov/schools/middleschool)
- **Sign Up for Email Updates**
  - [nyc.gov/schools/subscribe](http://nyc.gov/schools/subscribe)
- **Contact the Office of Student Enrollment**
  - [718-935-2398](tel:718-935-2398)
  - **Family Welcome Centers**

